



Sent by

Initial	CS	Office use
Date		

Page 1

**New Account Details Form**      To be returned for the attention of Mark Gladwell

Title of Account			
Address Line 1			
Address Line 2			
County		Post Code	
Contact Name(s)			
Telephone No		Fax No	
Mobile No			
email address			
Delivery Address 1			
Delivery Address 2			
Delivery Address 3			
County			
Special Instructions 1			
Special Instructions 2			
Special Instructions 3			
Special Instructions 4			

We would appreciate it if you would spend a few moments completing the short survey below. It will help us carry on improving our service.

**How did you hear about us?**

**What prompted you to contact us?**

*Please tick box(es)*

*Please tick or fill in boxes as appropriate*

Advert	<input type="checkbox"/>
Web Site	<input type="checkbox"/>
Word of Mouth	<input type="checkbox"/>
Contact by Sales Staff	<input type="checkbox"/>
Mail Shot	<input type="checkbox"/>
Recommended by Manufacturer	<input type="checkbox"/>
Exhibition	<input type="checkbox"/>
You saw one of our lorries	<input type="checkbox"/>

Problems with existing supplier	<input type="checkbox"/>
Recommendation	<input type="checkbox"/>
Wanted an alternative supplier	<input type="checkbox"/>
Other	<input type="text"/>
<b>Who are your other main suppliers?</b>	<input type="text"/>

***Please Note***

*All orders will be delivered on a Cash in Advance or Cash on Delivery basis until credit terms are authorised. Please complete Page 2 for Credit Account.*

**Extract from our standard Terms and Conditions of Sale**

***Retention of Title:*** H.G. Gladwell & Sons Ltd remains owner of the goods until the balance outstanding and all other sums owing by the buyer to H.G. Gladwell & Sons Ltd are paid in full.

Customer signature ..... Print Name .....

Date: .....



Page 2

To be completed only if a Credit Account is required

If Limited Company

If Partnership

Bank

Branch

A/C Number

VAT Number

Company Reg No			
How Many Partners			
How Long Been Trading		Years	
Bank			
Branch			
A/C Number		sort code	
VAT Number			

For Trade only account please provide proof of business such as business card, letter head, invoice etc.

Trade reference 1

Address Line 1

Address Line 2

Address Line 3

Telephone

		Postcode

Trade reference 2

Address Line 1

Address Line 2

Address Line 3

Telephone

		Postcode

Owner [ ]

Tenant [ ]

Please Tick

If Tenant please give name of landlord

Address Line 1

Address Line 2

Address Line 3

		Postcode

Terms		County		Rep Code		HSC 1001
Rep Authorised		Mail Shot		Band		
Delivery Type		Forklift / Tail Lift / Handball		Delivery Day		
Authorised by		Signed		Vehicle Type		
				Artic / 6 wh / 7.5 tonne / Van		
				Date		

Please return to:

Mark Gladwell

H G Gladwell & Sons Ltd

Copdock Mill, Ipswich, Suffolk, IP8 3LA